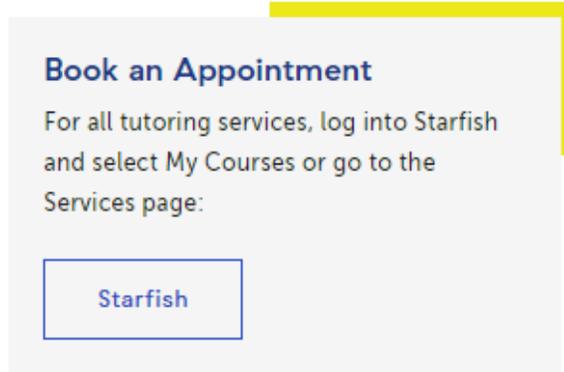


How to Log in to Starfish and Make an Appointment

Logging In

There are several ways you can get to the log in screen for Starfish, where you can then log in with your campus key and password:

1. Visit the Academic Success Center website at <https://www.jefferson.edu/east-falls/academic-success-center.html> and scroll to “Book an Appointment”, click on “Starfish”



2. Visit the Jefferson.edu homepage and scroll to the bottom for options for “Current Student & Faculty”, click on “East Falls Campus”, then “Starfish”



3. Through BannerWeb, under the Student Menu you can click on “Starfish”

Once logged in, you'll see your Starfish Dashboard with your calendar and any notifications/flags/kudos

The screenshot displays the Starfish Dashboard interface. At the top, there is a blue header with the Starfish logo and a hamburger menu icon. Below the header, the word "Dashboard" is visible. The main content area is divided into three sections:

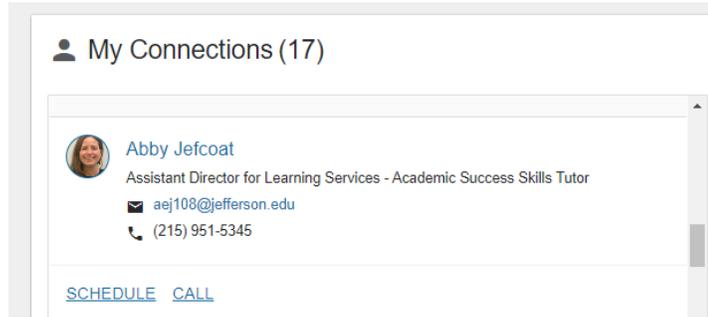
- Calendar:** A calendar view for September 19, 2022. The days of the week are listed at the top: Su 18, Mo 19, Tu 20, We 21, Th 22, Fr 23, Sa 24. The time slots are labeled on the left: ALL DAY, 8 am, 9 am, 10 am, 11 am. The calendar shows several classes: "Pre-Calculus for Sci & Engrs" at 10 am on Monday, Wednesday, and Friday; "Writ Sem 1: Intro to Ac Wr Co" at 11 am on Monday, Wednesday, and Friday; and "Sys Thinkng & Sust ainability" at 11 am on Tuesday and Thursday.
- Notifications (0):** A section with a notification icon and the text "Nice work! You have no active notifications at this time."
- Kudos (1):** A section with a star icon and the text "Kudos (1)". It contains one kudo entry: "Outstanding Academic Performance" with a green star icon. Below the title, it says "Sent by" followed by a blue redaction bar. There is also a book icon followed by another blue redaction bar. At the bottom of the entry, it says "There are no concerns with this student."

In the middle of the Dashboard you will see "My Connections" and "My Services". You can sign up for an appointment with your advisor or with a tutor here.

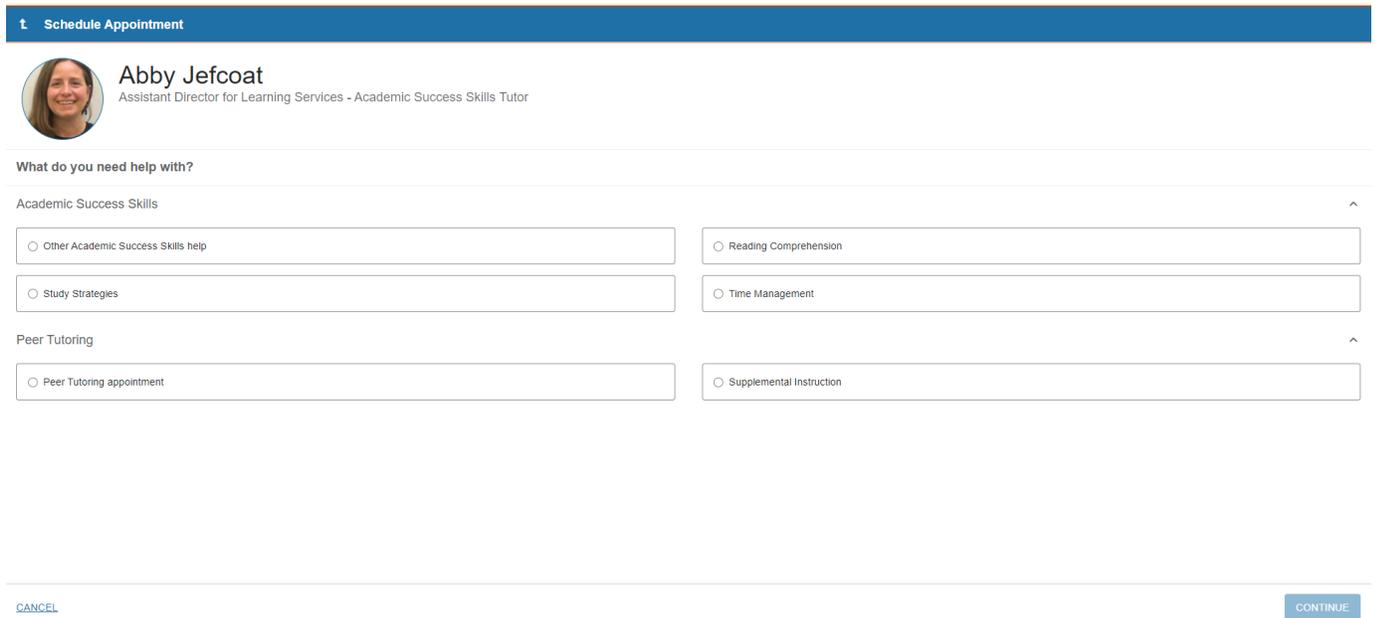
Making an Appointment

Option 1: Using “My Connections”

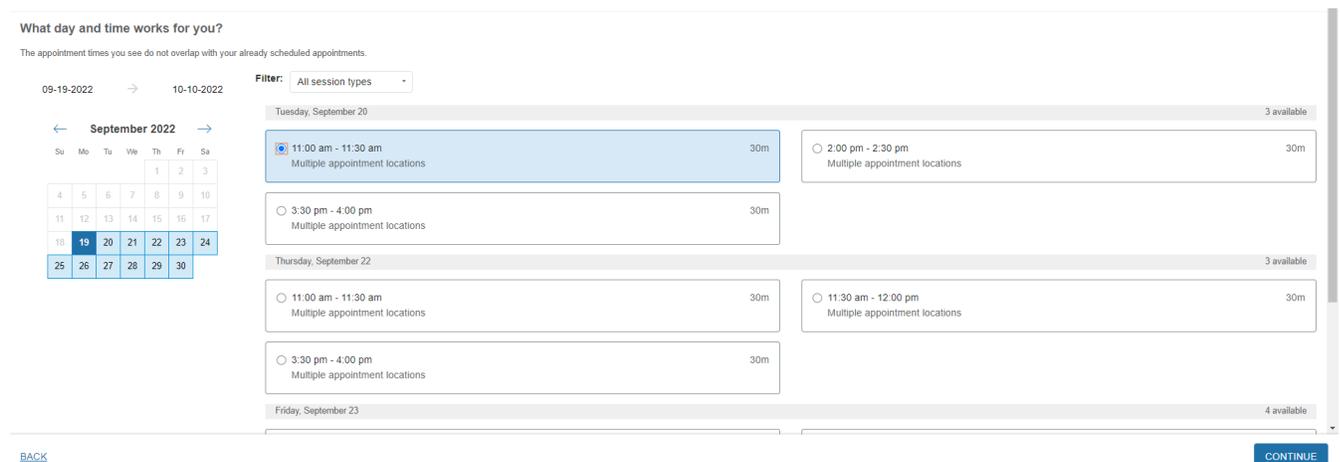
1. Find the academic advisor or tutor you are looking to schedule an appointment with and then click “SCHEDULE”



2. Click the type of appointment you are looking for and then “Continue” at the bottom right



3. Click on the available day and time you want and then “Continue” at the bottom right



4. Choose your location, and add what you are looking to accomplish at the appointment, then “Confirm”

Schedule Appointment



Abby Jefcoat
Assistant Director for Learning Services - Academic Success Skills Tutor

Does this look correct?

<p>Date and Time Tuesday, September 20 11:00 am – 11:30 am</p>	<p>Reason for Visit Time Management Change</p>
<p>Location</p> <div><p>Academic Success Center</p><p>Academic Success Center</p><p>Zoom In-person appointments: Academic Success Center (Haggard Hall) Zoom: https://jefferson.zoom.us/j/2268616422</p></div>	<p>Course Add a course</p> <p>If you want, tell us a little bit about what's going on so we can help</p> <div></div>

[BACK](#) [CONFIRM](#)

5. You will then see the confirmation page. Your appointment has been created!

Schedule Appointment

 I look forward to seeing you!



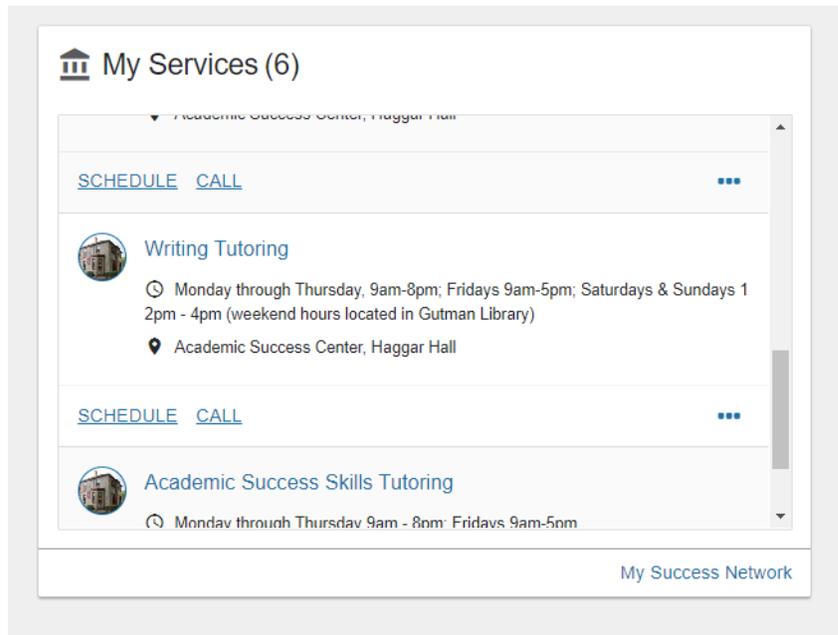
Abby Jefcoat
Assistant Director for Learning Services - Academic Success Skills Tutor

<p>Date and Time Tuesday, September 20 11:00 am – 11:30 am</p>	<p>Reason for Visit Time Management</p> <p>Make a change to this appointment</p> <p>Return to the main Services page</p> <p>View all upcoming appointments</p>
<p>Location Academic Success Center Please check in at front desk</p>	
<p>Meeting Instructions In-person appointments: Academic Success Center (Haggard Hall) Zoom: https://jefferson.zoom.us/j/2268616422</p>	

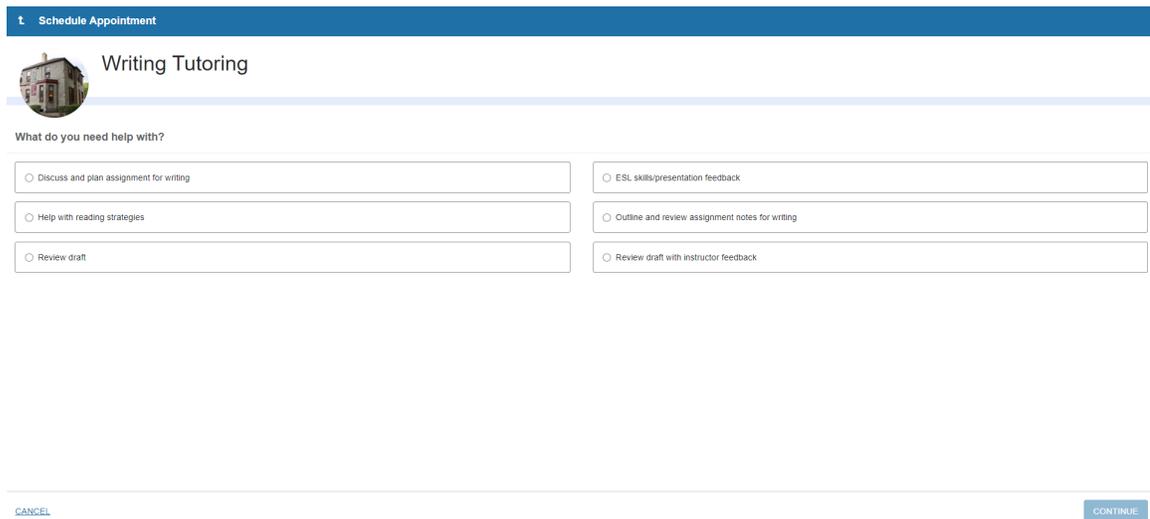
Appointment confirmed ✕

Option 1: Using “My Services”

1. Click on the Tutoring Service you are looking for and click “SCHEDULE”



2. Click the type of appointment you are looking for and then “Continue” at the bottom right

A screenshot of a "Schedule Appointment" page for "Writing Tutoring". The page has a blue header with "Schedule Appointment" and a "Writing Tutoring" section with a building icon. Below this is the question "What do you need help with?" followed by six radio button options arranged in two columns. The options are: "Discuss and plan assignment for writing", "ESL skills/presentation feedback", "Help with reading strategies", "Outline and review assignment notes for writing", "Review draft", and "Review draft with instructor feedback". At the bottom left is a "CANCEL" link and at the bottom right is a "CONTINUE" button.

3. Follow the same steps listed above until you get the “Confirmation” screen